

DERBYSHIRE COUNTY LOCAL DENTAL COMMITTEE

Draft Minutes of an Ordinary Meeting

Date:	6 th September 2016
Venue:	Higham Farm Hotel, Higham
Members:	Drs: A Hannah, D Hannah, R Khatib, P Moore, A North (Chair), Y Nsamba, N Preston, H Sanghera, J Ward
	Co-opted: Drs:
	In attendance:
1.	Welcome Dr North welcomed everyone to the meeting.
2.	Apologies Dr B K Dawett, H Hammond, H Khshitij, N Rodick,
3.	Declared Other Business There was no other business declared.
4.	Guest Speaker Section There was no guest speaker
5.	Minutes of the last meeting The minutes of the previous meeting were agreed as a true and accurate record.
6.	Matter's arising Dr Dawett had sent his apologies and e-mailed to say that regarding the action in item 8a of the previous month's minutes he had contacted several organisations regarding the issue of Band 4 courses of treatment and would report fully at the October meeting.
7.	Standing reports
a.	<u>Chair's report</u> Dr North reported that in the previous month he had paid 7 times his normal statutory levy and GDPs were advised to check what they had paid. This had been raised with the Area Team who were escalating it to NHSE, but no response had been received as of yet. He advised all GDPs to check their payment schedules and a notice had been placed on the

	<p>website. There was, however, a lack of clarity about what had happened. Dr Ward said that the levy payments had been received late, but were accurate.</p> <p>There had also been a query raised around superannuation payments. DH said that the relevant information needed submitting every year and he had previously experienced issues around this. Dr North said the message for GDPs was to check their schedules.</p> <p>Dr Preston said that problems with the compass system had also been experienced. DR North said that the Local Area Team had access to the system, but were only able to do what was permitted by NHSE.</p> <p>Dr North said that he had been contacted by a GDP who had been issued with a breach notice. The GDP admitted that they were behind with their UDAs as they had been experiencing technical difficulties and they had also had a period of ill-health. Dr North said that the LDC were unable to advise the GDP, but were able to represent them if required.</p> <p>Discussion ensued. Dr Ward said that it was very difficult to speak with anyone at the LAT to discuss any possible issues being experienced by GDPs. He had experienced a number of issues, including not being able to obtain accurate figures, nothing tallied and a number of UDAs had been removed without being able to find out why.</p> <p>Dr Moore said that Julie Theaker had advised that GDPs could get up to three breach notices before any action was taken.</p> <p>Dr North said that practitioners should be advised to talk to someone at the LAT as soon as they felt that they were experiencing difficulties.</p>
<p>b.</p>	<p><u>Secretary's report</u></p> <p>Dr Moore stated that as usual all relevant e-mails had been forwarded to committee members.</p> <p>Dr Moore said that he had received a query via Sue Barber about a practice in the North of the county: they had previously been a PDS contract, but now wanted to tap into the local area as the practice felt isolated. Dr Moore had responded by directing them to the website for information and they had also been invited to the meeting, although they had not attended.</p> <p>Brief discussion ensued. Dr D Hannah said that he was happy to make contact with the practice and Dr Khatib said that he would add them to the e-mail contacts. Dr Moore agreed to pass on the details.</p> <p>Actions:</p> <ul style="list-style-type: none"> • Dr D Hannah to contact the practice. • Dr Khatib to add practice e-mail to the circulation list for information
<p>c.</p>	<p><u>Treasurer's report</u></p> <p>Dr Ward reported that the LDC continued to be very solvent. There were a number of things to be paid amounting to around £15k, but these were all planned expenditure.</p>
<p>d.</p>	<p><u>LDC website and CPD courses</u></p> <p>CPD Courses:</p> <p>Dr Khatib reported that the next CPD course in September on Safeguarding Children and</p>

	<p>Vulnerable Adults, was almost fully-booked and there were some on reserve. There had been some queries from practices outside of the LDC's area and Dr Khatib had responded to these.</p> <p>There had been an issue as it had become apparent that the facilitators were only going to deliver training on Safeguarding Children, but the duration of the course had been increased to 2.5 hours to include vulnerable adults. Dr Khatib had informed attendees and there were no issues.</p> <p>Dr Khatib had been experiencing problems with contacting Dr Hegerty regarding the November course, which had provisionally been booked for the 3rd. He had e-mailed three times with no response, but would keep chasing.</p> <p>Ashley Latter had confirmed being able to deliver a course in January, this was provisionally booked for the 17th, but Dr Khatib needed to check the date. The topic was on patient communication and would come under the legal and ethics heading of CPD requirements.</p> <p>Dr Khatib asked if he should take note of individuals who booked, but consistently did not show up. It was agreed that he should do this. Brief discussion ensued about why places were booked and people didn't show up. An example was given of a practice manager who consistently booked staff on courses without first checking if they were available to attend.</p> <p>Dr Khatib reported that he was starting to look at topics for 2017: the IRMER course was on hold for the time being, but was still in the pipeline. It was queried if there should be payment for the IRMER as it was bound to be popular, and it was important that people attended if places were booked. This was discussed briefly and it was agreed that a payment of £25 be requested in cheque and this could be returned as long as the individual attended.</p> <p>Website:</p> <p>Dr Khatib stated that there were a lot more enquiries coming through the website. It was being updated regularly and he was exploring adding a useful information page with information about things like alerts. Dr North said that there should be a disclaimer on the alert page that this was not a full list of alerts.</p>
e	<p><u>FGDP</u></p> <p>Dr North reported that there were no changes to this.</p>
f	<p><u>DFT</u></p> <p>Dr Hannah reported that the exit interviews had been completed and were satisfactory. Two individuals were to repeat the year.</p> <p>Dr Khatib said that Sheffield University were introducing systems to support continued achievement and to identify students with serious issues who, where necessary, would be failed by the end of the 2nd year, rather than at the end of the course.</p>
8.	Tabled reports
a.	<p><u>NHSE</u></p> <p>There was nothing to report at this time.</p>

b.	<p><u>PAG</u></p> <p>Dr North had spoken to Alan McCulloch regarding this meeting. Mr McCulloch had said that he might not be able to attend the next meeting and he had provided Dr North a list of those in the area being investigated: only one was relevant.</p> <p>Dr North re-iterated that he felt that he needed to attend the meeting as the LDC were not receiving relevant information.</p>
c.	<p><u>HEEM/LDC</u></p> <p>This had not been attended as it clashed with other meetings. Dr North was to ensure he had the dates in his diary.</p>
d.	<p><u>LETC</u></p> <p>As this was now the LWAAB, and Dr North had not been invited to attend, it was agreed to remove this report from future agendas.</p> <p>Action: Dr North to remove LETC from future agenda.</p>
e.	<p><u>LPN</u></p> <p>There had not been a meeting recently.</p>
f.	<p><u>LDC Liaison Meeting</u></p> <p>There had not been a meeting recently.</p>
9.	<p>AOB</p> <ul style="list-style-type: none"> • Dr Ward reported that he had been approached by a firm wanting to sponsor events and make a presentation at the meeting. Dr Khatib had also been approached by another company. Discussion ensued about this matter. It was agreed that they may be able to sponsor at large events like the IRMER and Dr Khatib would contact them. • Dr Hannah reported that there had been an issue with an FD not getting their performer number through. This had an impact as they were unable to open a course of treatment on the system without that number. Dr Sanghera had had an issue with an associate who had started in August not being on the system. The PCSE was not responding to e-mails and the LAT said it was nothing to do with them. Dr North said that it should be flagged-up at the Deanery, so that they were aware of possible problems. • It was agreed that the Annual Dinner would take place on a Friday in March.
10.	<p>Date, Time & Venue of Next Meetings</p> <p><u>Unless stated all meetings commence at 7.30pm, at Santos, Higham Farm, Higham.</u></p> <p>2016</p> <p>25th October 13th December</p>

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